

Omaha School District
Fund Raising Approval Form

All fund raisers must be approved by the administration prior to being done. This form must be filled out and signed by the sponsor of the organization and the administration before the fund raiser will be put on the calendar.

Club, Organization, or Class Name: _____

Sponsor Name: _____

Fund Raiser Description: _____

Starting Date: _____

Ending Date: _____

Approved: _____ Disapproved: _____

As the sponsor, you are responsible for the monies raised and must keep documentation to account for any money paid out or received from this project.

Sponsor Signature & Date

Administration Signature & Date

Omaha School District
Fund Raising Ending Form

This form must be filled out by the sponsor at the end of the fund raiser and given to the administration.

Club, Organization, or Class Name: _____

Sponsor Name: _____

Fund Raiser Name: _____

Amount of Money Raised: _____

Please fill in the names of the participants and the amount raised by each on the next page. As the sponsor, you are responsible for the monies raised and must keep documentation to account for any money paid out or received from this project. By signing below, you acknowledge that you have the documentation and have handled the money appropriately.

Sponsor Signature and Date

Administration Signature and Date

Club, Organization, or Class Name: _____

Sponsor Name: _____

Fund Raiser Name: _____

